



PURCHASE ORDER

Procurement Unit

Telephone No.: (045) 606-8110 local 157/142

DELIVERY DUE DATE:

Supplier : **PHILIPPINE DUPLICATORS INC.**
 Address : **KM14 West Service Road, Edison Ave., Brgy. Merville,
 Parañaque City, Metro Manila**
 TIN : **000-412-893-00000 VAT Reg.**
 Contact No : **8822-2601 to 08**

P.O. No. : 2026-117
 Date : 02/26/2026
 Mode of Procurement : Public Bidding

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

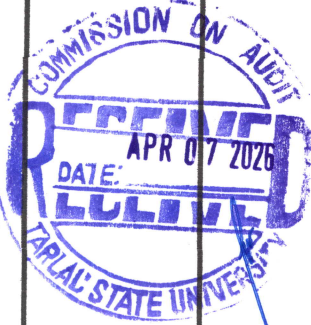
Place of Delivery : **TARLAC STATE UNIVERSITY**

Delivery Term : 30 calendar days

Date of Delivery : _____

Payment Term : n/30

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
16	unit	PHOTOCOPYING MACHINE RICOH GESTETNER IM C2510 Copier Machine Specifications (Colored) • Type: Multifunction Color Digital Copier • Functions: Copy, Print, Scan, Optional Fax • Print/Copy Speed: Up to 25 pages per minute (A4/Letter size) • Print Resolution: Up to 1200 × 1200 dpi equivalent • WarmUp Time: Approximately 21 seconds or less • First Copy Speed: Around 7.5 seconds (color) / 5.4 seconds (monochrome) • Memory Capacity: Standard system memory suitable for multitasking operations • Paper Capacity: o Standard trays: up to 1,200 sheets o Maximum capacity (with additional trays): up to 2,300 sheets • Paper Sizes: A6 to A3, custom sizes supported • Paper Weight: 52-300 g/m (varies by tray) • Duplex Unit: Automatic duplex (standard) • Output Capacity: Up to 500 sheets (face down) • Interface: Standard network, USB, and wireless connectivity options • Supported Operating Systems: Common Windows, macOS, and Linux environments • Dimensions (W × D × H): Approx. 587 × 685 x 788 mm • Weight: Approx. 64 kg • Power Requirements: 220-240 V, 50/60 Hz • Typical Energy Consumption (TEC): Approximately 0.37 kWh • Warranty: Lifetime Free Service • With free set of Toner (CMYK), Cabinet, Lan Cable, and AVR • With Authorized Distributorship ***** Purpose: "Supply and Delivery of Office Devices, Tools, Appliance and Equipment (EPA 2026) (P.R. No. 2026-01-002)"	1	276,500.00	276,500.00
					276,500.00



Two Hundred Seventy-Six Thousand Five Hundred Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Contract may be terminated in whole or in part, at anytime for the convenience of the Government upon thirty (30) calendar days' written notice, if determined the existence of conditions make the project implementation economically, financially or technically impractical and/or unnecessary, such as, but not limited to, fortuitous event/s or changes in law, and national government policies.

Conforme:

 Signature over Printed Name of Supplier
3-31-26

 Date

Very truly yours,

DR. ARNOLD E. VELASCO
 President

 Authorized Official

Fund Cluster : _____

ORS/BURS No. : 06-20244-2026-03-0016

Funds Available : _____

 JASPER A. YAUDER, CPA
 Budget Officer

Date of the ORS/BURS: Mar. 16, 2026
 Amount : 276,500.00