

## **CONTRACT OF AGREEMENT**

**MAR 31 2026**

THIS AGREEMENT made this \_\_\_\_ day of \_\_\_\_\_, 2026 between **TARLAC STATE UNIVERSITY of Romulo Boulevard, San Vicente, Tarlac City** (hereinafter called “the Entity”) and **PHILIPPINE DUPLICATORS INC. of KM14 West Service Road, Edison Ave., Brgy. Merville, Parañaque City, Metro Manila** (hereinafter called “the Supplier”).

WHEREAS the Entity invited Bids for certain goods and ancillary services, particularly **Supply and Delivery of Office Devices, Tools, Appliance and Equipment (EPA 2026)** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **Two Hundred Seventy-Six Thousand Five Hundred Pesos (Php 276,500.00)**.

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement, words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:
  - i. Philippine Bidding Documents (PBDS);
    - i. Schedule of Requirements;
    - ii. Technical Specifications;
    - iii. General and Special Conditions of the Contract; and
    - iv. Supplemental or Bid Bulletins if any
  - ii. Winning bidder’s bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;  
  
Bid form, including all the documents/statements contained in the Bidder’s bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder’s response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity’s bid evaluation;
  - iii. Performance Security;
  - iv. Notice of Award of Contract; and the Bidder’s conforme thereto; and
  - v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDS. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**
3. In consideration for the sum of **Two Hundred Seventy-Six Thousand Five Hundred Pesos (Php 276,500.00)** or such other sums as may be ascertained,

**PHILIPPINE DUPLICATORS INC.** agrees with the project: **Supply and Delivery of Office Devices, Tools, Appliance and Equipment (EPA 2026)** in accordance with his/her/its Bid.

4. The Tarlac State University agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.
5. This Agreement shall take effect upon date of confirmation of **NOTICE TO PROCEED** by the Supplier from the Entity. The Contract shall remain in force until all obligations of both parties as contained in this contract have been fully complied with.
6. The Supplier shall commence execution of the project upon the confirmation of the written Notice to Proceed from the Entity and shall finish and complete the delivery of the project within **Thirty (30) calendar days** from the date of confirmation unless extended in accordance with the IRR of R.A. 9184.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written and have hereunto affixed their signatures this   **MAR 31**   day of   **2026**  , 2026 at Tarlac City, Philippines.

  
**DR. ARNOLD E. VELASCO**  
President

for:

**TARLAC STATE UNIVERSITY**

  
**MARK KEVIN M. SANTOS**  
Account Executive

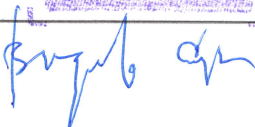
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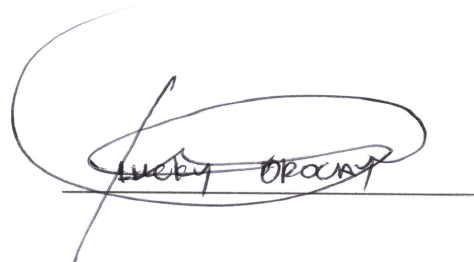
**PHILIPPINE DUPLICATORS INC.**

Signed in the presence of:

Witnesses:

  
BRIGIDO CORPUZ, TSU





**ACKNOWLEDGEMENT**

REPUBLIC OF THE PHILIPPINES)  
CITY OF **TARLAC CITY** ) S. S.

Before me, this    day of   **MAR 31 2026**  , 2026 at   **TARLAC CITY**  , Philippines, personally appeared **ARNOLD E. VELASCO** with Unified Multi-Purpose ID No. **006-0121-4748-9** and **MARK KEVIN M. SANTOS** with her Government Issued ID No. \_\_\_\_\_ issued on \_\_\_\_\_ and issued at \_\_\_\_\_ known to me to be the same persons who executed the foregoing instrument and they acknowledged to me that the same is their free act and voluntary deed.

This document refers to Contract and it consists of three (3) pages, including this page whereon this acknowledgement appears and is signed by the parties and their instrumental witnesses on each and every page thereof.

WITNESS MY HAND AND SEAL at the place and on the date first above written.

DOC. NO.:   **92**    
PAGE NO.:   **20**    
BOOK NO.:   **XII**    
SERIES:   **2024**  

**GLENN E. ZAALO**  
NOTARY PUBLIC  
Commission No. N-479-25, Until 31 December 2026  
Tulip St., corner Lilac St., Capitol Garden Subd.,  
San Roque, Tarlac City  
PTR No. 07483709-01/05/2026-Tarlac  
IBP No. 566592-12/16/2025-Quezon City  
MCLE Compliance No. VIII-0012736-08/27/2024 valid until 14, April 2028  
Roll of Attorneys No. 60500