



# PURCHASE ORDER

**DELIVERY DUE DATE:** 11-29-2019

Procurement Unit

Tel. No.: 045-606-8142/ 606-8157

Supplier : **TARLAC MAC ENTERPRISES, INC.**  
 Address : 1030 Mac Arthur Highway, Brgy. San Nicolas, Tarlac City  
 TIN No. : 216-156-371-000 VAT Reg.  
 Tel. No. : 0977-398-6495

PR No.: 2019-04-163  
 PO No.: 2019-688  
 Date: 10/25/2019  
 Mode of Procurement: Small Value

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**  
 Date of Delivery:

Delivery Term: 30 calendar days  
 Payment Term: n/30

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
2	set	<b>CONFERENCE TABLE</b> , with 8 seater chair, made of wood with top glass, TMH61689 ***** <i>Purpose: For Admin office use at AB Building, Lucinda Campus</i>	1	33,300.00	<b><u>33,300.00</u></b>

(Total Amount In Words) Thirty Three Thousand Three Hundred Pesos Only

Waranty Shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

**DR. GLENARD T. MADRIAGA**  
 VP, Admin. & Finance  
 Authorized Official

Conforme:

*[Signature]* 10/30/2019

**TARLAC MAC ENTERPRISES, INC.**

(Signature over printed name & date)

Bank Account Name: \_\_\_\_\_  
 Bank Account Number: \_\_\_\_\_  
 Bank Name: \_\_\_\_\_  
 Bank Address: \_\_\_\_\_

COMMISSION ON AUDIT-TSU  
**RECEIVED**  
 By: *[Signature]* 30 OCT 2019

Funds Available:

*[Signature]*  
**JESUS S. DANGANAN**  
 Budget Officer IV

ALOBS No. :  
 Amount :

*ok*  
*11/17/19*