



# PURCHASE ORDER

**DELIVERY DUE DATE:** 5/24/24

Procurement Unit  
Tel. No.: 045-606-8142/606-8157

Supplier : **MAGIC STAR SUPERMARKET**  
Address : Cut Cut 1st, Tarlac City  
Type of Business : Merchandising  
TIN No. : 206-818-612-000 VAT Reg.  
Tel. No. : (045) 628-4290

PR No.: 2024-04-183  
PO No.: 2024-295  
Date: 05/08/2024  
Mode of Procurement: Small Value

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**      Delivery Term: 10 calendar days  
Date of Delivery: \_\_\_\_\_      Payment Term: n/15

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
4	bottle	<b>DRINK</b> , Energy Drink (assorted), Gatorade 500mL	300	43.25	12,975.00
5	bottle	<b>DRINK</b> , Mineral Water, Summit 1.5L	500	21.45	10,725.00
6	pack	<b>PAPER BAG</b> , Brown, (100pcs/pack) #10	5	103.00	515.00
7	pack	<b>PAPER CUP</b> , (disposable) 50pcs/pack, Printed 8oz	50	49.90	2,495.00
8	pack	<b>PLATE</b> , Paper, 9", 25pcs/pack (disposable), Pag-asa	20	25.50	510.00
9	roll	<b>TISSUE</b> , Paper Towel, Tidy	20	50.50	1,010.00
					<b>28,230.00</b>

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Purpose: Grocery Items - APP 3rd Quarter 2024

(Total Amount in Words) Twenty-Eight Thousand Two Hundred Thirty Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

**DR. ARNOLD E. VELASCO**  
President  
Authorized Official

Conforme:

*JL* 5/14/24



**MAGIC STAR SUPERMARKET**  
(Signature over printed name & date)

Bank Account Name: \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Bank Address: \_\_\_\_\_

Funds Available:  
**JASPER A. YAUDER, CPA**  
Budget Officer

ALOBS No. : 02-206441-2024-05-1493  
Amount: 28,230