



# PURCHASE ORDER

**DELIVERY DUE DATE:** 9/5/2020

Procurement Unit  
Tel. No.: (045) 606-8142/ 606-8157

Supplier : **BENERSON ENTERPRISES**  
Address : F. Tañedo St., Poblacion, Tarlac City  
TIN No. : 221-815-120-002 VAT Reg.  
Tel. No. : (045) 982-1585

PR No.: 2020-06-123  
PO No.: 2020-263  
Date: 8/6/2020  
Mode of Procurement: Small Value

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**  
Date of Delivery:

Delivery Term: 30 calendar days  
Payment Term: N/15

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
3	pc	<p><b>PRINTER</b>, Epson L1110, Print Speed: Photo Default- 10x15cm/ 4x6": Approx. 69sec per photo (Border)/ 90sec per photo (Borderless) Draft, A4 (Black / Colour): Up to 33ppm/15ppm ISO 24734, A4 Simplex (Black/Colour): Up to 10ipm/5.0ipm, First Page Out Time from Ready Mode (Black/Colour): Approx. 10sec/16sec, Maximum Paper Size: 215.9x1200mm, Paper Size: Legal, Indian-Legal (215x345mm), 8.5x13", Letter, A4, 16K (195x270mm), B5, A5, B6, A6, Hagaki (100x148mm), 5x7", 4x6", Envelopes: #10, DL, C6, Dimensions (WxDxH): 375x347x169mm, Print Method: On-demand inkjet (Piezoelectric), Print Direction: Bi-directional printing, Minimum Ink Droplet Volume: 3 pl, Interface: USB 2.0</p> <p>***** Purpose: for (scanner) better data security; enhanced information preservation and for submission of budgetary reports online (emails) due to covid-19. (printer) printing of colored report- color prints promotes greater impact and easier to recall for users</p>	1	7,900.00	7,900.00

(Total Amount in Words) Seven Thousand Nine Hundred Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

DR. GLENARD T. MADRIAGA  
VP, Admin. & Finance  
Authorized Official

Conforme:



**BENERSON ENTERPRISES**  
(Signature over printed name & date)

Bank Account Name: \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Bank Address: \_\_\_\_\_

Funds Available:

ELENA MAY T. TEOFILO  
Head, Budget Office

ALOBS No. :  
Amount :

ok noted  
8/7/2020

Form No.: TSU-PRO-SF 09

Revision No. 02

Effectivity Date: October 25, 2019

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