**RESEARCH IMPLEMENTATION MONITORING FORM**

**(ON-GOING CONDUCT STAGE)**

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 1. **RESEARCH INFORMATION** | | | | | | | | | | | | |
| **Research ID No.:** |  | | | | | | **College/ Office:** | |  | | | |
| **Research Title:** |  | | | | | | **Lead Researcher** | |  | | | |
| **Co-Researcher/s:** | |  | | | |
| **Duration (mm):** |  | | **Issuance Date of Notice to Proceed (mm/dd/yy):** | |  | |  | | | |
| 1. **MONITORING OF IMPLEMENTATION** | | | | | | | | | | | | |
| **Monitoring Activity No.:** | |  | | | | **Scope of Monitoring Activity:** | | **From Date:** | |  | **To Date:** |  |
| |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | | **Activity No.** | **Activities \*** | **Expected Outputs\*** | **Expected Date of Completion (mm/yy)^** | **Actual Accomplishment** | **Accomplishment Rate** | | | **Remarks** | | **% Assigned\*** | **% Previously Accomplished** | **% Currently Accomplished** | |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  | | **TOTAL** |  | | | |  |  |  |  |   (Expand as needed for additional activities)  Note:  \*Based on declaration on the Research Proposal  ^Based on the issuance date of the Notice to Proceed | | | | | | | | | | | | |
| **Attachments/ Evidence of Implementation:** | |  | | | | | | | | | | |
| 1. **FINDINGS OF MONITORING** | | | | | | | | | | | | |
| |  |  | | --- | --- | | On-Schedule | Sufficient Attachment/ Evidence | | Not On-Schedule | Insufficient Attachment/ Evidence | | | | | **Other Findings/ Remarks:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | | |
| **Monitored by: Certified True and Correct:**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_  Chairperson, \_(College/Office)\_ Date Researcher Date | | | | | | | | | | | | |