



PURCHASE ORDER

Procurement Unit
Tel No.: (045) 606-8142/ 606-8157

DELIVERY DUE DATE: 27 DEC 2024

EC TREND OFFICE SUPPLIES AND EQUIPMENT TRADING

Supplier :
Address : Brgy. Mabini, Gerona, Tarlac
Type of Business : Merchandising
TIN No. : 239-260-645-000 Non-VAT
Tel. No. : 0912-588-7545

PR No.: 2024-10-443
PO No.: 2024-740
Date: 11/22/2024
Mode of Procurement: Small Value

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**
Date of Delivery:
Delivery Term: 30 calendar days
Payment Term: N/15

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
/2	gallon	BLEACH, Liquid Bleach	100	215.00	21,500.00
/3	piece	BROOM, Soft Broom (Thick)	150	160.00	24,000.00
/5	piece	BRUSH, Bathroom Long Handle Brush	20	280.00	5,600.00
/7	piece	DETERGENT, Powder All Purpose 500gms/pack	15	75.00	1,125.00
/8	piece	DIPPER, (platic), thick, Plastic	50	35.00	1,750.00
/9	can	DISINFECTANT SPRAY, 340g	150	440.00	66,000.00
/15	piece	HEAD SHEARS	5	625.00	3,125.00
/20	kilo	RAG, Cotton, (7") dia. Stofa Cloth	50	81.25	4,062.50
/21	pack	SCRUB PAD, 5pcs/pack	100	22.50	2,250.00
/22	roll	TANSI, for grass cutter	226	70.00	15,820.00
/25	piece	TRASH CAN, Indoor trash can with lid small any color	50	140.00	7,000.00
***** Purpose: for University use - Janitorial Supplies and Materials - 3rd Quarter					<u>152,232.50</u>

(Total Amount in Words) One Hundred Fifty-Two Thousand Two Hundred Thirty-Two Pesos and Fifty Centavos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Conforme:
RICHELL E. MANIEGO

NOVEMBER 27, 2024

Very truly yours,

DR. ARNOLD E. VELASCO
President
Authorized Official

EC TREND OFFICE SUPPLIES AND EQUIPMENT TRADING

(Signature over printed name & date)

Bank Account Name: EC TREND OFFICE SUPPLIES AND EQUIPMENT TRADING
Bank Account Number: 6171-0209-89
Bank Name: LANDBANK OF THE PHILIPPINES
Bank Address: TARLAC MCARTHUR HIGHWAY, TARLAC CITY

Funds Available:

JASPER A. YAUDER, CPA
Budget Officer



ALOBS No.: 02-206441-2024-11-3897
Amount: 152,232.50



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President

Authorized Official

Conforme:

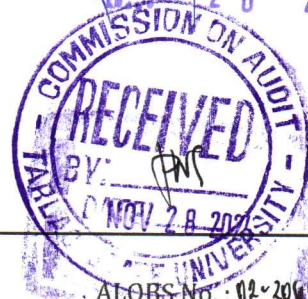
EC TREND OFFICE SUPPLIES AND EQUIPMENT TRADING

(Signature over printed name & date)

Bank Account Name: _____
Bank Account Number: _____
Bank Name: _____
Bank Address: _____

Funds Available:

JASPER A. YAUDER, CPA
Budget Officer



ALOBS No. : 02-206441-2024-11-3891
Amount : ₱152,232.50